

**CHILMARK PARISH COUNCIL**

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| <b>RECORD OF POINTS AND DECISIONS ARISING FROM THE MEETING OF THE PARISH COUNCIL MEETING<br/>HELD ON<br/>WEDNESDAY 4 NOVEMBER 2020 IN THE READING ROOM</b> |   |                     |
|--|---|---------------------|
| <b>PRESENT</b>   |   |                     |
| Name   | Appointment   |                     |
| Sir R Packer   | Chair   |                     |
| Mrs B Small  | Vice Chair  |                     |
| Mr P Boyles  | Councillor  |                     |
| Sir R Jack   | Councillor  |                     |
| Mrs E Pelham   | Councillor  |                     |
| Mrs M Philpott   | Councillor  |                     |
| Mr J Nicholas  | Clerk   |                     |
| Members of the Public: 1   |   |                     |
| <b>POINTS AND DECISIONS ARISING</b>  |   |                     |
| Item   | Points/Decisions  | Action              |
| (a)  | (b)   | (c)                 |
| 61/20  | <b>Welcome and Public Forum.</b><br>The Chairman Cllr Sir Richard Packer welcomed those present to the meeting. No items were raised from the public.   |                     |
| 62/20  | 1. <b>Apologies:</b> Cllr A McGrail<br>Wilts Cllr B Wayman  |                     |
| 63/20  | 2. <b>The Minutes of the meeting held on 2 September:</b> agreed  |                     |
| 64/20  | 3. <b>Declarations of Interest:</b> none  |                     |
| 65/20  | 4. <b>Matters Arising from the minutes of 2 September:</b><br>(i) 2 Lower Mooray: Concerns had been raised with the PC about risk to a Beech Tree. Cllr BS informed the meeting that, following discussion with the Wiltshire Tree Officer, it was not possible to put a tree preservation order in place as the tree, while healthy, is not in the required condition.<br>The Chmn referenced concerns raised regarding disposal of what was assumed to be asbestos during demolition of the garage. The matter was being followed up by Wilts Cllr B Wayman.<br>(ii) It was noted that work had been approved by Wiltshire Council and was scheduled to start in November on the 20 mph signs.<br>(iii) Lower Mooray drainage – the Chmn had discussed the issue with Mr Guthrie who now acknowledged that the matter could not be taken further.<br>(iv) Cllr RJ noted that following his reporting of the matter to Wiltshire Council the problems with Woods Lane washout had now been sorted. | Wilts Cllr B Wayman |
| 66/20  | 4. <b>Wilts Cllr B Wayman's Report:</b><br>The Clerk read out a statement from Wilts Cllr B Wayman (attached to these minutes)  |                     |
| 67/20  | 5. <b>Finance:</b><br>(i) Balance in Treasurer's account as at 14 <sup>th</sup> August 2020: £11,834.00<br>(ii) Cheques to be signed: Hire of Chilmark Reading Room £90<br>(iii) Cllr P Boyles outlined options for transfer to the on line banking system and possible risks. The Clerk confirmed and it was agreed that the new procedures would still require 2 authorised signatories to confirm payments one of whom would now be the Clerk.   | Clerk<br><br>Clerk  |
| 68/20  | 6. <b>Planning Procedures and Applications:</b><br><u>Applications determined or progress since last meeting:</u><br><u>20/06622/LBC &amp; 20/05833/FUL Ridge Farmhouse, Frickers Lane, Ridge- PC position No Comment</u><br><u>20/06258/FUL Bevisfield Cow Drove, Chilmark, SP3 5AJ - PC position No Comment</u><br><u>20/06804/TCA Chieldmarc Farm, TheStreet, Chilmark SP3 5AU- Wiltshire Council position No Objections</u><br><br><u>Applications Received since last meeting:</u><br><u>20/07098/FUL Oxley Cow Drove Chilmark SP3 5AJ – Garage conversion, demolition of external store and construction of replacement garage: Wiltshire Council decision on 15<sup>th</sup> October: No Objections</u>  |                     |

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|       | <p><u>20/07491/FUL and 20/07946/LBC: Applications withdrawn</u><br/> <u>20/08293/TCA</u> – Application for work to trees in a Conservation area: <b>Wiltshire Council decision on 17<sup>th</sup> October: No objection</b><br/> <u>20/08368/LBC</u> – Englefield House Becketts Lane Chilmark SP3 5BD- repointing of a listed building: <b>PC position No Comment</b></p> <p>Planning White Paper: <u>Changes to the Planning System</u>: agreed to consider further following passage through Parliament</p>   |   |
| 69/20 | <p><b>7. <u>Fricker's Paddock Playground</u></b><br/> As the work required was now much simpler than originally intended it was agreed that the following steps would be taken in order:<br/> (i) The Clerk to check the Standing Orders regarding financial limits on the need to tender<br/> (ii) The Chmn to write accordingly to the original 2 persons who had quoted in response to the tender<br/> (iii) Cllr BS to draft a letter of instruction regarding the minor work that is now required.</p>  | <p>Clerk<br/> Chmn<br/> <br/> Cllr BS</p> |
| 70/20 | <p><b>8. <u>Claybush Playing Field</u></b><br/> Cllr BS had met with the Vice Chair of the School Governors. The school has agreed to organise cutting all the hedges (interior &amp; exterior) and mend the fence. The work should be done in November.<br/> Sarah Miller would be asked to inform villagers via the VV info email not to park nearby when the work is undertaken.</p>  | Cllr BS                                   |
| 71/20 | <p><b>9. <u>Village Street and Road Signs</u></b><br/> Cllr BS had met with Patrick Nixon who had identified a number of streets and roads with no signs. Some are quite long and could require more than one sign. Some historically have been known by two names. The options of surveying all villagers, only those that might be directly affected or requesting donations from those that would directly benefit were considered. After discussion it was agreed views would be sought via Sarah Miller and the Village Voice on:<br/> (i) General village views on the need or otherwise for greater signposting<br/> (ii) Specific views from the residents of the streets that could potentially benefit the most eg Cow Grove<br/> (iii) Likely costs involved estimated at £300 per sign which would need to be funded locally<br/> (iv) Need to work with Wiltshire Council on design and erection of any signs</p> | Cllr BS                                   |
| 72/20 | <p><b>10. <u>Hedge Laying along Hindon Lane</u></b><br/> Cllr PB following discussions with Jackie Farrell had suggested that this could be a long term project for her team at Seeds4Success. It was agreed that this should be reconsidered shortly before the end of the current lease ie May 2022.<br/> It was agreed that Cllr PB would contact Jackie Farrell accordingly.</p>   | Cllr PB                                   |
| 73/20 | <p><b>11. <u>Review of Emergency Plans</u></b><br/> The Clerk had been in touch with Kirk Murray Jones. As Bowerchalke and Broad Chalke Parish Councils were considering their joint Emergency Plan this month and the model could be adapted for Chilmark it was agreed to reconsider in January.</p>   | Clerk                                     |
| 74/20 | <p><b>12. <u>Roles of Councillors</u></b><br/> Lead roles had previously been agreed for Cllr BS Planning, Cllr EP Animal and green/pasture issues. Cllr PB agreed to continue as Flood Warden until his retirement in May 2021. Inspection of Frickers Park in line with insurance requirements would transfer from Cllr PB to Cllr RJ. Other roles and tasks still to be determined included:<br/> Roads (Community Area Transport Group, South Wilts Community Safety Group and liaison with Parish Steward) and Snow Warden. Cllr PB agreed to continue with these roles until a replacement could be found.</p>   | Chmn                                      |
| 75/20 | <p><b>13. <u>Issues for the Parish Steward</u></b><br/> It was noted that issues could be raised wrt small potholes, drainage ditch problems, reflector post damage, road sign cleaning. None raised.</p>  |   |
| 76/20 | <p><b>14. <u>Zoom meeting with MP</u></b><br/> It was agreed that this should be pursued as and when an appropriate item for discussion arose.</p>   | Chmn/Clerk                                |
| 77/20 | <p><b>15. <u>Items for the Village Voice/Website.</u></b><br/> Cllr BS to liaise with the Editor, Mrs S Miller to summarise key points for publication in The Village Voice.</p>   | Cllr BS                                   |
| 78/20 | <p><b>16. <u>AOB.</u></b><br/> The Chmn mentioned the thanks received in the letter from the Lord Lieutenant of Wiltshire and in particular Cllr MP's role and those of her volunteers. Cllr MP stated that</p>  | Cllr MP                                   |

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|       | the volunteers would be contacted again now that we were entering Lockdown 2.  |  |
| 79/20 | 16. <b><u>Date of the next Meeting of the Parish Council.</u></b><br>Wednesday 6 January 2021 at 7pm in the Reading Room |  |
|       | <p>Signed:</p> <p style="text-align: center;">Chairman</p> <p style="text-align: right;">Dated:</p>                      |  |